



Confidential Letter of Recommendation — PDF Electronic Submission — Drexel University

Instructions for Recommender:

Please note: [Acrobat Reader](#) must be installed and used to fill-out and complete this form. You cannot open and fill-out this form using a browser such as Chrome, Safari, Internet Explorer, FireFox, etc. as it will not save the information you entered. It is advised that you compose your required narrative in Word, save it, then paste into the recommendation form accordingly. Other selections and inputs can be made directly on the form. Thank you.



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Drexel University is providing you this PDF-fillable-form to submit a recommendation. [Acrobat Reader](#) must be installed and used to fill-out and complete this form. This recommendation is confidential and will not be released to the applicant nor a third party and will be used only in the evaluation of the application.

Please complete the applicant's name and email address. In addition, please provide your name, title, email address, employer, relationship to applicant and number of years/months known.

For the recommendation, complete the Skill Set Table and write a required short narrative (continue on the next page if necessary). Drexel University is particularly interested in skills that would have a strong bearing on the applicant's success in their program. When completed, save, attach and email to applyduonline@drexel.edu. If you have any questions, please contact us at 877.215.0009 or by email at the address above. Thank you.

Applicant's Last Name	First Name	Email
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Recommender's Last Name	First Name	Title
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Recommender's Email	Employer
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Relationship to Applicant	Number of years/months known
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Skill Set Table:

Skill Set	5 – Excellent	4 – Above Average	3 – Average	2 – Below Average	1 – Poor	Unable to Assess
Analytical Ability
Writing Skills
Verbal Communication
Experimental Ability
Initiative
Leadership
Intellectual Skills
Maturity
Overall Performance

Required Narrative:

Required Narrative (continued if needed):

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